New Process for Student Record Requests

Fulton County Schools is now offering a secure website to facilitate student record requests. Parents and Educational Institutions will now enter records requests through ScribOrder, an online record ordering system. To make a records request, please go to https://fultonga.scriborder.com/.

Per District policy and the Family Educational Rights and Privacy Act (FERPA), student records are only available to those who are guardians or the responsible person if the student is less than 18 years of age. You will be asked to upload a copy of your valid state or government ID. If this is not included in the request, the records request will be denied.

You will receive emails from scribOnline@scribsoft.com to notify you of the status of your order. It is important to read those emails carefully as additional information may be required to process your request.

All requests will be sent electronically. Please note that the website is optimized for IE 9.0 or higher, Safari, Chrome or Firefox. Mobile phone browsers are also supported.

If you have any questions about the ScribOnline order process, please contact Kristin Weger at weger@fultonschools.org.